

ROSHOLT HOUSING AND REDEVELOPMENT COMMISSION

Meeting was called to order by President Anderson at 4:00 on **November 9, 2017** at Rosholt Insurance Agency.

Members Present: Ron Anderson (RA) Linda Simonson (LS) & John Meyen (JM), Calvin Ceroll (CC), & Sheri Johnson (SJ)

Members Absent: None

Also Present: Amy Ochs-HRC Executive Director, Rosanne Sand New ED & Diane Weick-SW Design
The Board wants to Welcome Rosanne Sand to the ED position. Thank you to Amy Ochs for all of her help in this last year!

Motion by CC to approve the agenda with changes. Second by JM. Motion carried.

Motion by CC to approve October 12th & 24th Minutes. Second by SJ. Motion carried.

Discussion was held on late rent payments. Letters will be sent to any tenant not paying their rent by the 10th of the month per their rental agreements.

Motion by LS to approve Bills & Financials as presented. Second by CC. Motion carried.

Phase 4 bills, Bonds & pay request were discussed.

Motion by SJ to approve Pay Request as presented. Second by CC

OLD BUSINESS

- JM presented the new premium cost to bring the buildings up to replacement costs. Yearly total for all 14 units is \$8867.00. All buildings are covered. Reminder to the tenants your personal belongings are not covered. You need to get renters insurance to cover personal property.
- Snow removal issues: Greg's Snow Removal will be doing our building again this year. **Motion** by CC to increase the sidewalk snow removal for all 14 units to \$100.00 per time. Second by LS. Motion carried.
- All outdoor furniture/pots need to be removed and stored by each tenant, so it does not hamper any snow removal.
- Rosanne will try to find someone to work with Greg to remove the snow from the sidewalks.

NEW BUSINESS

- Bid from Braun's Construction was reviewed. JM will talk to family to review their options.
- Move-in update: As of November 9th, two of the tenants have moved in. The other two will be in by the end of the month. If new tenants have issues that are not an emergency please note them on the punch list provided so we can address with the contractor to address them all at once. Including a hinge door stop for the master bedrooms. Auto Rent payments were discussed. LS will check into this.
- HRC Board member/contact, monthly agenda & meeting minutes will be published on the Rosholt Website. Meeting minutes will also continue to be published in the Rosholt Review.
- **Motion** by CC to authorize the HRC President & Secretary to sign all Bond Documents with FIB & Reed. JM second. Motion carried.
- Apt/Unit keys – We need to make sure we have keys to all of the units. Rosanne will be contacting each unit to verify our keys. She will also be asking for a list of how many keys each tenants has and whom they may have given keys to so please have that available.
- Back lots to the creek on phase 4 was tabled.

Being no further business, **Motion** by LS to adjourn. Second by JM. Motion carried.

Respectively submitted,
Linda Simonson, Secretary