

ROSHOLT HOUSING AND REDEVELOPMENT COMMISSION

Meeting was called to order by President Ron Anderson at 4:00 on **June 13th, 2018** at Rosholt Insurance Agency. Members Present: Ron Anderson (RA), John Meyen (JM), Linda Simonson (LS), Calvin Ceroll (CC), Sheri Johnson (SJ)

Members Absent: None

Also Present: Rosanne Sand HRC Executive Director (ED) & Arlene Hanson

Motion by CC to approve the agenda. Second by SJ. Motion carried. Agenda will be published on the door to City Hall at least 24 hours in advance.

Motion by CC to approve May 10th Minutes. Second by JM. Motion carried.

Motion by CC to approve the May 29th minutes to include the revised maintenance Job Description as presented. Second by JM. Motion carried.

After discussion of the financial reports, **Motion** by CC to approve Bills & Financials with a second by LS. Motion carried.

OLD BUSINESS

- Arlene Hanson was there to discuss her request to install her Birdhouse in the yard of Unit 11. After discussion the board approved her request. ED will call Mark Lackey to discuss the set up of the birdhouse.
- Back lots have been planted.
- Copper T's for sewer vents. Tabled.
- Cracked vanity in Unit 13 has not been addressed. LS will contact SW Design about this again.
- Unit 14 has a crack in the driveway. Tabled
- Shed location. No future action needs to be taken at this time.
- Moving mail boxes for units 1-8 has been approved by USPS but has not been moved to date.
- Extra paint for Units 11-14 is stored in the Unit 14 utility room

NEW BUSINESS

- Maintenance position has not been filled. We will continue to advertize in Rosholt Review and LS will develop a poster that can be hung up in various locations in Rosholt.
- Unit 1 has given notice of moving out. Ad has been placed in Rosholt Review.
 - Board accepted bid from Eggers Furniture & Flooring.
 - Board decided to have whole unit repainted due to the age of the unit.
 - Some small maintenance issues need to be addressed in the bathroom.
- Exterior door frames need to be painted on Units 1-10 & staining of interior door frames 11-14- Tabled
- Units 11-14 main bathrooms contain humidistat fans, so if there is excess moisture they will run automatically.
- Air Conditioners in Units 11-14 are now working correctly.
- Units 11-14 yard is being addressed. Sprinklers have been set up and the HRC will pay tenants for any excess water usage, due to sprinklers.
- CSI delivery trucks are causing some ruts & killing grass in the Unit 10 yard.
- JM presented a new insurance option. Tabled
- ED M/R Report
 - Unit 7 back screen door needs to be replaced.
 - Unit 2 needs a new garbage disposal.

Being no further business, **Motion** by JM to adjourn. Second by CC. Motion carried.

Respectively submitted,
Linda Simonson, Secretary